

MILESTONES

1991, 1992, 1993, 1995 & 1997 CHAPTER OF THE YEAR

DECEMBER 1999, Volume 11, Number 11

1999 CHAPTER BOARD

David Jacob, President
Doren Associates
Tel. (949) 786-0052 Fax: (949) 522-4033
E-mail: dorend@prodigy.net

Keith P. Reynolds, Programs
Frank P. Reynolds,
Management Consultant
Tel. (714) 963-9240 Fax: (714) 968-5783
E-mail: keith@fprconsulting.com

Myrna M. Bravo, PMP, Membership
RCG Information Technology
Tel. (949) 225-3700 Fax: (949) 225-3790
E-mail: myrna0b@aol.com

Warren S. Nogaki, PMP
Professional Development
JPL/CALTECH
Tel. (818) 354 1512
E-mail: wnogaki@pacbell.net

Edward J. Fern, PMP, Public Relations
RCG Information Technology
Tel. (949) 225-3700 Fax: (949) 225-3790
E-mail: edfern@time-to-profit.com

Adrienne E. Keane, PMP, Administration
Mitsubishi Motors
Tel. (714) 816-3813 Fax: (714) 816-3822
E-mail: akeane@writeme.com

Robert Bazaragan, Finance
Caltrans
Tel. (714) 724-2100 Fax: (714) 724-2591
E-mail: bbazargan@dot.ca.gov

Janice Y. Preston, PMP, Trustee
Pacifica Companies
Tel. (949) 859-7004 Fax: (949) 587-1022
E-Mail: jypreston@paccos.com

Charles Lopinsky, PMP, PMI Fellow,
Trustee
Tel. (310) 371-7495 Fax: (310) 376-3246
Email: lopinsky@AOL.com

December 14th Meeting



HAPPY HOLIDAY SHARING

As a most successful and prosperous year draws to an end, join your fellow Project Management Institute members and guests for a few moments of good cheer, friendship, and sharing.

Following our annual tradition, our December meeting will be an opportunity for a less formal gathering, featuring cocktails and hors d'ouvres in lieu of dinner and fellowship in lieu of a presentation.



Make your reservation and join us from 5:30 until 7:30.

NEW MEMBERS

Craig McCormick

David Halligan
Sverdrup Civil

Pauline Beckwith
Sprint

Frank Garwood
Sprint

Kirt Smoot

Marie Waiss

Eric Dreizen

Pankaj Shah

Yolanda Woodard
Catapult Software Training -IBM

Vicke Spencer

John Stiles
Information Tech. Assoc. Inc.

David Conway
Pacific Life Insurance

David Lokietz

Peter Persson
Ericsson Inc/NOG

George Fierbeck
Epoch Internet

Rick Brown
Fluor Corp.

Sherri Garcia

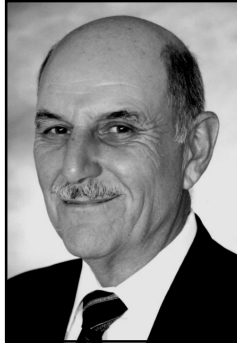
Deborah Green
Toyota Motor Sales USA

Darwin Stephenson
e Nutrition

Joel Messerschmidt

Paula Richardson
Entex Information Services

THE PRESIDENT'S COLUMN



AT THE END OF EACH YEAR and in accordance with the PMI Headquarters requirements, each Chapter must submit a "Request For Chapter Charter Renewal." This is a rather extensive document (about 15 pages plus appendixes) requesting all sorts of pertinent information. There are two sections in particular that require creative reflection and subsequent action. The first is on the past year, *Accomplishments in the Last 12 Months*. The second is on the next, *Future Objectives/Goals*. Now that 1999 is virtually history, I'd like to dwell on what we said we were going to do) and how well did on the nine "Future Objectives/Goals" we committed for ourselves at the beginning of 1999.

- 1. Increase chapter membership by 30 percent.** As I said in last month's column we achieved this goal. However, as I further stated, having nonrenewals of about 100 previous members, we must find better ways to improve our membership retention in this fine organization.
- 2. Increase collaboration on various activities with the Los Angeles Chapter to our mutual benefit.** Several things were done in this area. We will be jointly hosting a PMP Exam Workshop starting in January, 2000. (Thanks to Warren Nogaki and Charlie Lopinsky). We placed on our respective newsletter mailing lists board members of each chapter. We are in the early planning phase of developing a two-day conference in Project Management, using the enormous reservoir of talent in our two chapters. This would be a local affair, but anyone could attend. We are targeting this event for early 2001.
- 3. Improve the retrieval capability from the membership database to extract useful reports for maximizing our ability to acquire new members and retain existing ones.** Our database generally works well. However, we need to improve integration of our database with PMI HQ's data exchange program (DEP), which was initiated in 1999. I am certain this effort will be completed in 2000. Ed Fern will be charged with leading this effort in the next year.
- 4. Establish a "continuous improvement" process to the PMP Certificate Workshop.** This effort is well underway as attested by Item #2 above.
- 5. Plan and track PMP re-certification.** Due to lack of resources, this objective never quite got there. Those of you who are PMP's, please contact Warren Nogaki. He could use your help.
- 6. Develop and annually update a Chapter Operating Manual, including officer and committee job descriptions, transition plans, operating and budget planning procedure.** Adrienne Keane has magnificently led this effort, and we now have a working draft. But as the objective states, this a continuous improvement effort. Thank you, Adrienne!
- 7. Develop a corporate outreach program targeted to local companies to increase awareness and benefits of PMI, by creating publicity programs and promoting corporate membership and sponsorship.** This effort got a late start but is well underway, thanks to the efforts of Ken Pao, under the tutelage of Warren Nogaki. We need additional corporate contacts. Please inquire of Ken or Warren how you may be able to help in this worthy effort to service our corporate community.
- 8. Refine methodologies for dinner meeting activities, including collecting monies, reservations, cancellations as well as follow up efforts to acquire new members from guest attendees.** More work needs to be done to improve the logistics of registering dinner attendees. Please contact Janice Preston to see how you can best help.
- 9. Obtain feedback by providing dinner meeting attendees with evaluation forms.** We issued evaluation forms on only a couple of dinner meetings. The information was extremely useful, but we need to do this at each and every dinner meeting.

I want to extend my best wishes to all of you for a Joyous Holiday Season and a Healthy, Happy and Prosperous 2000!

Dave Jacob

ANNOUNCEMENT

**Project Management Institute (PMI)
Orange & Los Angeles County Chapters**

**Project Management Professional (PMP)
January 29, 2000 Certification Workshop**

“... Building Professionalism in Project Management...”

Be recognized for working in Project Management. Apply for a PMP Certification.

Purpose of Workshop: The purpose of this workshop is to help PMI Members prepare for the PMP Certification Exam by providing the materials and guidance for members to prepare for the exam. The sessions are conducted by PMI members from the Southern California area who are PMP’s, or are recognized as experts in the subject matters being instructed. Training will be provided at a location to be determined.

Saturdays 8 am-5 pm

<u>Date:</u>	<u>Time:</u>	<u>PMBOK Area</u>
29 Jan	(8-12)	Introduction/Study Prep and Framework
	(1-5)	Scope and Integration
12 Feb	(8-12)	Time
	(1-5)	Communications and Human Resources
26 Feb	(8-12)	Cost
	(1-5)	Contracts
11 Mar	(8-12)	Risk
	(1-5)	Quality
25 Mar	(8-5)	Comprehensive Review

Certificates of completion will be provided for students completing all sessions.
Certificates of attendance will be given for hours attended to all others.

Workshop Fee: PMI Members.\$450 Non-PMI Members. \$700

Prior to registering for this workshop, ensure that you conform to the PMP requirements for education and work experiences in the certification handbook on <http://www.pmi.org/certification/>

For registration information, refer to chapter workshop homepages
(www.pmi-oc.org and www.pmi-la.org)

UCI AD

UCR Extension Project Management Courses

Winter Quarter

Project Planning and Control

Date/Time: Tuesdays, 6:30-9:30 pm, January 11-March 14
Location: UCR: UCR Extension Center, 1200 University Ave.
Fee: \$255

Introduction to Project Management

Date/Time: Tuesdays, 6:30-9:30 pm, January 18-March 21
Location: TEMECULA: UCR Extension Center, 27919 Jefferson St.
Fee: \$255

Project Management for New Product Development

Date/Time: Thursdays, 6:30-9:30 pm, January 20-March 23
Location: UCR: UCR Extension Center, 1200 University Ave.
Fee: \$255

Priority Code 3995

For more information, contact UCR Extension at
(909) 787-4111 or check out our Web site:
www.unex.ucr.edu.



UNIVERSITY OF CALIFORNIA
RIVERSIDE

UCR EXTENSION
Putting You In Touch With UC Quality
Riverside Center • Temecula Center

P3

Your Number One

↓
Source of the Primavera

SURETRAK

Software in

↓
Southern California

EXPEDITION

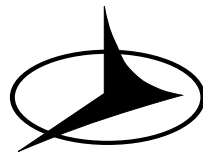
PRIMAVERA

How the world manages projects

To call toll free: 877-367-7990

D. C. Demenatty & Company, Inc.
Business and Project Management

www.demenatty.com



PRIMAVERA

How the world manages projects

The leader in project management software has...

DIRECT SALES OFFICES SERVICING
 SOUTHERN & NORTHERN CALIFORNIA

(800) 423-0245

cainfo@primavera.com

www.primavera.com

• Primavera Project Planner® for the Enterprise (P3e™) • Primavera Project Planner® (P3®) • SureTrak® • Expedition® • Expedition Express™ • Timberline Gold Interface • Webster for Primavera® • Monte Carlo for Primavera®

• TeamPlay™ IT Project Management

Call for details about upcoming *free* Informational Seminars

PMI AND MANAGEMENT DEVELOPMENT

By Philip E. Quigley, CFPIM, PMP

DO YOU KNOW that PMI offered a major training and education program for your career that is not the PMP certification? Do you know that this training and education are free? All you have to do is spend time and be willing to learn? What is this program? It's volunteering and becoming involved in chapter management. What do I mean? Let's look at what the chapter officers are doing.

- Mission statement and values must be established and maintained.
- Strategic goals and objectives must be established.
- Strategic and action plans must be developed and executed.
- Budgets must be established and lived to.
- Sales and marketing plans must be developed and implemented.
- Public relations and communication plans must be implemented.
- Monthly meetings must be planned for and held.
- Training classes must be planned and done .

What are all of these tasks? They are management actions that must be done every day. The people doing them are people like yourself, a PMI member.

By volunteering you are going to be learning a lot about management, and you will be doing it by the best possible learning method, learning by doing. After you have had some experience with chapter management, by doing several different areas (marketing, communications, operations), you will never walk into a meeting in your organization and not know what the different groups are talking about.

With planning and persistence you can take the experience into new management positions in your organization.

So talk to the officers at the next chapter meeting and volunteer; you will have fun and learn more than you expect.

ANSWERS TO PMP EXAM QUESTIONS

1. **d. Monetary units**
The developers of the earned value method were interested in the relationship between cost and time. Thus, the method integrates cost and time and computes progress measurement in monetary units.
2. **b. Determine the objective**
Only after the objective is determined can the other issues listed be addressed effectively.
3. **c. Contract privity**
Contract privity is the legal relationship between any contracting parties. For example, privity exists between the buyer and seller and between the seller and its subcontractors, but not between the buyer and those subcontractors. Contract is a key concept of contract law.
4. **c. An identifiable point in a project that denotes a reporting requirement or completion of an important activity**
A milestone is a key event in a project. It is a significant goal set by and for the project team that marks the completion of a measurable step in the project.



MONTHLY MEETING

TUESDAY, DECEMBER 14, 1999

Program: HAPPY HOLIDAY SHARING

Location: Holiday Inn, 2726 Grand Avenue, Santa Ana
Next to the 55 Freeway next to the Dyer Road Exit.
(The Dyer Road exit from the northbound 55
is closed until further notice.)

Time: 5:30 - 7:30

Cost:	In Advance	Members	\$25.00
		Non-Members	\$27.50
	At the Door		\$30.00

Please register online at
<http://www.pmi-oc.org>

PLEASE NOTE:
PMI of Orange County
has a new address:

Or mail your check to:
PMI - Orange County
P. O. Box 15743
Irvine, CA 92623-5743

PMP EXAM QUESTIONS

TRY YOUR KNOWLEDGE ON PMP EXAM QUESTIONS

(Answers are on page 6.)

Here is a sample of some questions:

1. In the earned value method of progress performance measurement, schedule variance (SV) is a measure of the time deviation between the actual progress and the planned progress that is measured in:
 - a. Workdays
 - b. Calendar days
 - c. Resource units
 - d. Monetary units
 - e. Monetary units and time units
2. The first step in preparing a presentation is to:
 - a. Define the audience
 - b. Determine the objective
 - c. Decide on the general form of the presentation
 - d. Plan a presentation strategy
 - e. Assess the environment in which the presentation will be delivered
3. The legal contractual relationship that exists between the buyer and seller is called:
 - a. Caveat emptor
 - b. Apparent authority
 - c. Contract privity
 - d. Terms and conditions
 - e. Force majeure
4. A milestone is best described as:
 - a. A combination of related activities and events
 - b. An intersection of two or more lines or arrows commonly used for depicting an event or activity
 - c. An identifiable point in a project that denotes a reporting requirement or completion of an important activity
 - d. A specific project task that requires resources and time to complete
 - e. The last stage leading to project completion

WHAT IS PMI?

THE PROJECT MANAGEMENT INSTITUTE is a non-profit professional organization dedicated to advancing the state-of-the-art in project management. Anyone involved or interested in project management, regardless of industry or discipline, is encouraged to attend the monthly meeting to find out more about PMI and the Orange County Chapter.

PMI Orange County

MILESTONES

Copyright 1999

PMI-Orange County Chapter

MILESTONES is published for the members of the Orange County Chapter of the Project Management Institute for the purpose of notifying members of meetings, Chapter activities, member accomplishments, and to provide information regarding project management in local business and government agencies. Advertising is welcome. However, its publication does not constitute endorsement by the Chapter or the Project Management Institute.

Subscription rate for non-members is \$10.00 per year for individuals with U. S. mailing addresses.

Editor: Edward J. (Ed) Fern
Printing: Sir Speedy Printing

Advertising inquiries should be directed to:

PMI-Orange County Chapter

Attention: Ed Fern

(Note new address)

P. O. Box 15743

Irvine, CA. 92623-5743

or edfern@time-to-profit.com

E-MAIL

If you would like to make an E-mail announcement to all PMI members, contact RStein@PTStaffing.com.

ORANGE COUNTY WEB SITE

Visit our web site at:

<http://www.pmi-oc.org>

to reserve your place at the meeting and to stay informed of events that are important to members and to project management.

COMING EVENTS

DECEMBER 14

HOLIDAY NETWORKING

JANUARY 11

DECISION ANALYSIS, RISK MANAGEMENT

Ray Stratton



PMI/OC MILESTONES

Project Management Institute

Orange County Chapter

PO Box 8026

Newport Beach CA 92658-8026

ADDRESS CORRECTION REQUESTED